



DAVISKELLY CERTIFIED
PUBLIC
ACCOUNTANTS
CREATING VALUE FROM NUMBERS

YOUTH COMMUNICATION / NEW YORK CENTER, INC.



Financial Statements

For the Years Ended June 30, 2020 and 2019

*A Certified Women-Owned Business Enterprise
in the Commonwealth of Massachusetts and City of New York
4238 Washington Street, Suite 307, Boston, Massachusetts 02131
687 West 204th Street, New York, New York 10034
Member, American Institute of Certified Public Accountants
Member, Association of Fraud Examiners
www.daviskellycpas.com*

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Financial Statements

For the Years Ended June 30, 2020 and 2019

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Independent Auditors' Report

To the Board of Directors of
Youth Communication / New York Center, Inc.
New York, New York

Report on the Financial Statements

We have audited the accompanying financial statements of Youth Communication / New York Center, Inc., which comprise the statement of financial position as of June 30, 2020, and the related statements of activities, cash flows, and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

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Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Youth Communication / New York Center, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Summarized Comparative Information

We have previously audited Youth Communication / New York Center, Inc.'s 2019 financial statements, and our report dated October 19, 2019 expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2019 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Davis Kelly LLC

New York, New York
December 21, 2020

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Statements of Financial Position

As of June 30, 2020 and 2019

<i>Assets</i>	<u>2020</u>	<u>2019</u>
Cash and cash equivalents	\$ 1,574,443	\$ 1,465,219
Grant receivable	230,000	290,000
Accounts receivable	63,583	71,028
Security deposit	94,468	94,468
Plant, property and equipment, net	<u>137,725</u>	<u>148,934</u>
<i>Total assets</i>	<u>\$ 2,100,219</u>	<u>\$ 2,069,649</u>
 <i>Liabilities and net assets</i>		
Accounts payable and accrued expenses	<u>18,863</u>	<u>35,151</u>
<i>Total liabilities</i>	<u>18,863</u>	<u>35,151</u>
 <i>Net assets:</i>		
Without donor restrictions	1,723,506	1,744,498
With donor restrictions	<u>357,850</u>	<u>290,000</u>
<i>Total net assets</i>	<u>2,081,356</u>	<u>2,034,498</u>
<i>Total liabilities and net assets</i>	<u>\$ 2,100,219</u>	<u>\$ 2,069,649</u>

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Statement of Activities

For the Year Ended June 30, 2020

	<i><u>Without Donor</u></i>	<i><u>With Donor</u></i>	<i><u>2020</u></i>
	<i><u>Restrictions</u></i>	<i><u>Restriction</u></i>	<i><u>Total</u></i>
<i>Revenue and support</i>			
Corporations	\$ 7,500	\$ -	\$ 7,500
Paycheck Protection Program conditional grant	160,585	-	160,585
Foundations	790,250	365,000	1,155,250
Individual contributions	180,851	-	180,851
Professional development	164,505	-	164,505
Contracted services	6,600	-	6,600
Book income and royalty	5,597	-	5,597
Subscriptions, advertising and permissions	4,621	-	4,621
Interest income	11,405	-	11,405
Net assets released from restrictions	297,150	(297,150)	-
<i>Total revenue and support</i>	<u>1,629,064</u>	<u>67,850</u>	<u>1,696,914</u>
<i>Expenses</i>			
Professional development	809,704	-	809,704
Writing program	495,766	-	495,766
Administrative and general	139,184	-	139,184
Fundraising	205,401	-	205,401
<i>Total expenses</i>	<u>1,650,056</u>	<u>-</u>	<u>1,650,056</u>
<i>Changes in net assets</i>	<u>(20,992)</u>	<u>67,850</u>	<u>46,859</u>
<i>Net assets at beginning of year</i>	<u>1,744,498</u>	<u>290,000</u>	<u>2,034,498</u>
<i>Net assets at ending of year</i>	<u>\$ 1,723,506</u>	<u>\$ 357,850</u>	<u>\$ 2,081,356</u>

See accompanying notes to financial statements.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Statement of Activities

For the Year Ended June 30, 2019

	<i><u>Without Donor</u></i>	<i><u>With Donor</u></i>	<i><u>2019</u></i>
	<i><u>Restrictions</u></i>	<i><u>Restriction</u></i>	<i><u>Total</u></i>
<i>Revenue and support</i>			
Corporations	\$ 96,367	\$ -	\$ 96,367
Foundations	873,000	250,000	1,123,000
Individual contributions	122,137	-	122,137
Professional development	218,132	-	218,132
Contracted services	6,750	-	6,750
Book income and royalty	12,741	-	12,741
Subscriptions, advertising and permissions	4,404	-	4,404
Interest income	17,427	-	17,427
Net assets released from restrictions	<u>115,000</u>	<u>(115,000)</u>	<u>-</u>
<i>Total revenue and support</i>	<u>1,465,958</u>	<u>135,000</u>	<u>1,600,958</u>
<i>Expenses</i>			
Professional development	728,117	-	728,117
Writing program	373,688	-	373,688
Administrative and general	207,167	-	207,167
Fundraising	<u>169,390</u>	<u>-</u>	<u>169,390</u>
<i>Total expenses</i>	<u>1,478,362</u>	<u>-</u>	<u>1,478,362</u>
<i>Changes in net assets</i>	<u>(12,404)</u>	<u>135,000</u>	<u>122,596</u>
<i>Net assets at beginning of year</i>	<u>1,756,902</u>	<u>155,000</u>	<u>1,911,902</u>
<i>Net assets at ending of year</i>	<u>\$ 1,744,498</u>	<u>\$ 290,000</u>	<u>\$ 2,034,498</u>

See accompanying notes to financial statements.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Statements of Cash Flows

For the Years Ended June 30, 2020 and 2019

	<u>2020</u>	<u>2019</u>
<i>Cash flows from operating activities</i>		
<i>Changes in net assets</i>	\$ 46,860	\$ 122,596
<i>Adjustments to reconcile changes in net assets to net cash used for operating activities:</i>		
Depreciation	17,410	17,122
<i>Changes in:</i>		
Accounts receivable	67,445	(187,220)
Accounts payable and accrued expenses	(16,288)	(972)
<i>Net cash provided by (used in) operating activities</i>	<u>115,427</u>	<u>(48,474)</u>
<i>Cash flows from investing activities</i>		
Purchase of furniture and equipment	<u>(6,202)</u>	<u>(3,392)</u>
<i>Net cash used in investing activities</i>	<u>(6,202)</u>	<u>(3,392)</u>
<i>Net increase (decrease) in cash and cash equivalents</i>	109,225	(51,866)
<i>Cash and cash equivalents at beginning of year</i>	<u>1,465,219</u>	<u>1,517,085</u>
<i>Cash and cash equivalents at end of year</i>	<u>\$ 1,574,443</u>	<u>\$ 1,465,219</u>

See accompanying notes to financial statements.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Statement of Functional Expenses

For the Year Ended June 30, 2020

	<i>Program Services</i>		<i>Supporting Services</i>		
	<u><i>Professional Development</i></u>	<u><i>Writing Program</i></u>	<u><i>Administrative and General</i></u>	<u><i>Fund Raising</i></u>	<u><i>Total</i></u>
Salaries	\$ 381,322	219,342	73,138	110,050	\$ 783,852
Payroll taxes	29,825	17,156	5,720	8,608	61,309
Fringe benefits	83,133	38,369	11,191	27,178	159,872
Fees and other charges	10,560	491	11,025	2,482	24,558
Consultants/contractors	176,504	26,743	18,720	45,463	267,430
Supplies and services	11,399	8,586	8,898	3,997	32,880
Postage and shipping	21,540	780	843	716	23,879
Occupancy	55,732	133,358	5,971	3,981	199,042
Printing	27,923	1,561	1,022	978	31,484
Travel and transportation	2,687	7,332	110	207	10,336
Stipends	-	27,934	-	-	27,934
Insurance	2,115	7,150	805	-	10,070
Depreciation	6,964	6,964	1,741	1,741	17,410
<i>Total expenses</i>	\$ 809,704	\$ 495,766	\$ 139,184	\$ 205,401	\$ 1,650,056

See accompanying notes to financial statements.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Statement of Functional Expenses

For the Year Ended June 30, 2019

	<i>Program Services</i>		<i>Supporting Services</i>		
	<i>Professional Development</i>	<i>Writing Program</i>	<i>Administrative and General</i>	<i>Fund Raising</i>	<i>Total</i>
Salaries	\$ 396,270	139,860	124,320	116,550	\$ 777,000
Payroll taxes	30,007	10,591	9,414	8,826	58,838
Fringe benefits	62,216	31,108	38,885	23,331	155,541
Fees and other charges	16,138	-	-	2,848	18,986
Consultants/contractors	58,256	3,107	13,205	3,107	77,675
Supplies and services	12,398	10,074	10,074	6,199	38,745
Postage and shipping	38,903	846	1,269	1,269	42,286
Occupancy	52,449	125,502	5,620	3,746	187,317
Printing	50,907	1,678	1,678	1,678	55,942
Travel and transportation	1,609	4,270	186	124	6,189
Stipends	-	32,658	-	-	32,658
Insurance	2,113	7,145	805	-	10,063
Depreciation	6,849	6,849	1,712	1,712	17,122
<i>Total expenses</i>	\$ 728,117	\$ 373,688	\$ 207,167	\$ 169,390	\$ 1,478,362

See accompanying notes to financial statements.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 1. Nature of Youth Communication / New York Center, Inc.

Youth Communication / New York Center, Inc. (the Center) was founded in 1980 in Delaware, and is a nonstock, nonprofit corporation helping youth develop their full potential through reading and writing, so that they can succeed in school and at work, and contribute to their communities.

The Center publishes true stories by teens that are developed in its rigorous writing program. These stories motivate teens to read, promote social-emotional development, and show them how their peers made responsible choices. The Center's staff training sessions and story-based curricula enable educators to create engaging educational settings that strengthen young people's social-emotional and literacy skills. The Center focuses its effort on supporting young people who are furthest from opportunity—often minority youth and those living in poverty—to succeed in school, pursue meaningful careers, and develop a sense of personal agency.

Note 2. Summary of Significant Accounting Policies

Basis of Accounting

The Center prepares its financial statements on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP).

Financial Statement Presentation

The Center's net assets are classified into two categories. The classifications are related to the existence or absence of donor-imposed restrictions, as follows:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed stipulations and may be expended for any purpose in performing the primary objectives of the Center.

Net assets with donor restrictions: Net assets whose use is limited by either donor-imposed time restrictions or purpose restrictions, or net assets that must be maintained in perpetuity.

Accounts Receivable

Accounts receivable are presented net of the allowance for doubtful accounts. The Center's periodic evaluation of the adequacy of the allowance is based on its past loss experience. Accounts receivable are charged off when they are deemed uncollectible. At June 30, 2020, the outstanding receivables were fully collectible.

Use of Estimates and Assumptions

The preparation of financial statements in conformity with U.S. GAAP requires the Center's management to make estimates and assumptions. These affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and assumptions.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 2. Summary of Significant Accounting Policies (Continued)

Plant, Property, and Equipment

Plant, property, and equipment are stated at cost if purchased or at fair market value at the date of receipt if donated. The cost of maintenance, repairs, and minor renewals is expensed as incurred, and renewals and betterments are capitalized. Depreciation is computed using the straight-line method over the estimated useful lives of the assets.

Revenue Recognition

The Center reports gifts of land, building, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support.

Cash and Cash Equivalents

The Center considers all highly liquid investments with an initial maturity of three months or less to be cash and cash equivalents. The Center has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents. Fair value approximates carrying amounts.

Contributions

The Center reports contributions with donor-restricted revenue if they are received with donor stipulations that limit the use of the assets. With donor-restricted net assets, when the purpose of the restriction is satisfied, the net assets are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

Income Tax Status

The Center is exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code. In addition, donations to the Center qualify for the charitable contribution deduction under Section 170(b)(1)(a), and the Center has been classified as a center that is not a private foundation under Section 509(a)(1).

Summarized Comparative Totals

The financial statements include certain prior-year summarized comparative information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with U.S. GAAP. Accordingly, such information should be read in conjunction with the Center's financial statements as of and for the year ended June 30, 2019, from which the summarized information was derived.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 2. Summary of Significant Accounting Policies (Continued)

Reclassification

Certain amounts in the fiscal year 2019 financial statements have been reclassified in order to conform to the current year's presentation. The reclassification has no effect on the previously reported net assets.

New Accounting Pronouncements

The Center has adopted Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606)*, as amended. ASU 2014-09 eliminated the transaction and industry-specific revenue recognition guidance under previous U.S. GAAP and replaced it with a principle-based approach for determining revenue recognition. The core principle of ASU 2014-09 is that an entity should recognize revenue to depict the transfer of goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. The standard improves the usefulness and understandability of the Center's financial reporting.

Analysis of various provisions of ASU 2014-09 resulted in no significant changes in the way the Center recognizes revenue, and therefore, no changes to the previously issued audited financial statements were required. The presentation and disclosures of revenue have been enhanced in accordance with the standards.

The Center has adopted ASU 2018-08, *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (Topic 605)*, as amended. ASU 2018-08 was issued to make it easier for not-for-profit organizations to evaluate whether gifts, grants or contracts should be accounted for as contributions or as reciprocal (exchange) transactions accounted for under ASU 2014-09. Under the new guidance, all organizations are required to evaluate whether the resource provider (i.e., federal agency, foundation, corporation, etc.) is receiving commensurate value in a transfer of resources (i.e., assets or reduction/settlement of liabilities) and whether contributions are conditional or unconditional. If commensurate value is received by the resource provider, the transaction is to be accounted for as an exchange transaction by applying ASU 2014-09. If commensurate value is not received by the resource provider (i.e., the transaction is nonexchange), the recipient organization would determine the transaction to be a contribution and determine whether the contribution is unconditional or conditional. The standard improves the usefulness and understandability of the Center's financial reporting.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 2. Summary of Significant Accounting Policies (Continued)

New Accounting Pronouncements (Continued)

ASU 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities for Contributed Nonfinancial Assets*, gives donors better information without causing nonprofits to incur too much cost to provide the information. The updated standard will provide more prominent presentation of gifts-in-kind by requiring nonprofits to show contributed nonfinancial assets as a separate line item in the statement of activities, apart from contributions of cash and other financial assets. It also calls for enhanced disclosures about the valuation of those contributions and their use in programs and other activities. Nonprofits will be required to split out the amount of contributed nonfinancial assets it receives by category and in footnotes to financial statements. For each category, the nonprofit will be required to disclose:

- Qualitative information about whether contributed nonfinancial assets were either monetized or used during the reporting period and, if used, a description of the programs or other activities in which those assets were used;
- The nonprofit's policy (if any) for monetizing rather than using contributed nonfinancial assets;
- A description of any associated donor restrictions;
- A description of the valuation techniques and inputs used to arrive at a fair value measure, in accordance with the requirements in Topic 820, *Fair Value Measurement*, at initial recognition; and
- The principal market (or most advantageous market) used to arrive at a fair value measurement if it is a market in which the recipient nonprofit is prohibited by donor restrictions from selling or using the contributed nonfinancial asset.

However, the new rule will not change the recognition and measurement requirements for those assets. ASU 2020-07 takes effect for annual periods after June 15, 2021, and interim periods within fiscal years after June 15, 2022. Retrospective application is required, and early application is permitted.

Note 3. Concentration of Risk

Financial instruments that potentially subject the Center to concentration of credit risk consist principally of cash and cash equivalents maintained at creditworthy financial institutions. The Center maintained cash balances in two financial institutions in checking and savings, certificates of deposit, and money market funds. As of June 30, 2020 and 2019, the uninsured cash balances were \$577,056 and \$798,166, respectively. However, the Center had not experienced any losses in such accounts and management believes it is not exposed to any significant credit risk on its cash and cash equivalents.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 4. Availability and Liquidity

The following financial assets are available to the Center within one year of June 30. As part of the Center's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Center invests cash in excess of daily requirements in short-term investments.

Cash and cash equivalents	\$ 1,574,443
Grant receivable	230,000
Accounts receivable	<u>63,583</u>
Total financial assets	<u>\$ 1,868,026</u>

Note 5. Plant, Property, and Equipment

Plant, property, and equipment consisted of the following as of June 30:

	<u>2020</u>	<u>2019</u>
Office furniture and equipment	\$ 132,413	\$ 126,211
Leasehold improvement	<u>450,910</u>	<u>450,910</u>
	583,323	577,121
Less: accumulated depreciation	<u>(445,598)</u>	<u>(428,187)</u>
Property and equipment, net	<u>\$ 137,725</u>	<u>\$ 148,934</u>

Depreciation expense for the years ended June 30, 2020 and 2019 was \$17,410 and \$17,122, respectively.

Note 6. Commitment

The Center has an operating lease for the office space located at 242 West 38th Street in New York, New York, that expires on August 31, 2022. There is a security deposit of \$92,817 on the lease. Future minimum annual lease payments required under the lease are as follows:

Years ending June 30:	
2021	\$ 181,493
2022	218,274

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 7. Net Assets with Donor Restrictions

Net assets in the amounts of \$357,850 and \$290,000 are donor-restricted by time or for specific purposes and programs at June 30, 2020 and 2019, respectively.

Note 8. Refundable Advance, Paycheck Protection Program (PPP) Loan

The Center was granted a loan from a bank for \$160,585 pursuant to the PPP. The PPP, established as part of the Coronavirus Aid, Relief and Economic Security Act, provides for loans to qualifying businesses for amounts up to 2.5 times the average monthly payroll expenses of the qualifying business. The loans and accrued interest are forgivable after eight weeks as long as the borrower uses the loan proceeds for eligible purposes, including payroll, benefits, rent and utilities, and maintains its payroll levels. The amount of loan forgiveness will be reduced if the borrower terminates employees or reduces salaries during the eight-week period.

The unforgiven portion of the PPP loan is payable over two years at an interest rate of 1%, with a deferral of payments for the first six months. The Center intends to use the proceeds for purposes consistent with the PPP. While the Center currently believes that its use of the loan proceeds will meet the conditions for forgiveness of the loan, the Center cannot ensure it will not take actions that could cause the Center to be ineligible for forgiveness of the loan, in whole or in part. The loan is recorded on the statement of activities because the Center has met all of the criteria for forgiveness.

YOUTH COMMUNICATION / NEW YORK CENTER, INC.

Notes to Financial Statements

For the Years Ended June 30, 2020 and 2019

Note 9. Functional Allocation of Expenses

The costs of providing program services and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among program services and supportive services.

	<u><i>Method of Allocation</i></u>
<i>Expenses:</i>	
Salaries	Time and effort
Payroll taxes	Salaries
Fringe benefits	Time, effort, and seniority
Fees and other charges	Time and effort
Consultants/contractors	Time and effort
Supplies and services	Time and effort
Postage and shipping	Time and effort
Occupancy	Use of square footage
Printing	Time and effort
Travel and transportation	Time and effort
Stipends	Time and effort
Insurance	Time and effort
Depreciation	Equipment and office usage

Note 10. Subsequent Events

The Center evaluated events that occurred after June 30, 2020, the date of the statement of financial position, but before the date the financial statements were available to be issued, December 21, 2020, for potential recognition or disclosure in the financial statements. The Center's operations may be affected by the recent and ongoing outbreak of the coronavirus disease 2019 (COVID-19), which was declared a pandemic by the World Health Organization in March 2020. The ultimate disruption that may be caused by the outbreak is uncertain; however, it may result in a material adverse impact on the Center's financial position, operations and cash flows. Possible effects may include, but are not limited to, a disruption of the Center's programs.